

WESTERN SEMINARY - SACRAMENTO

Developing Godly Leadership for the 21st Century
DMS 506M: 2 credit hours

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Syllabus – Summer 2009
Session A: May 4 – June 27

COURSE SCHEDULE

May 4th, 11th, 18th; June 1st, 8th, 15th and 22nd (Monday, 5:45 – 9:55 p.m.)
Room 602

COURSE DESCRIPTION

DMS 506 – Developing Godly Leadership for the 21st Century. A core leadership course designed for those who intend to be future leaders of the church. This course will move from definitions to the core values of a leader; how to take ministry through a vision process, engage in strategic planning, decision-making, and implementation, build great teams, work through conflict and change, delegate tasks, and effectively mentor the next generation of leaders. Models from the corporate, political, and military worlds will be compared and contrasted with the biblical definitions and illustrations of leadership.

COURSE CONTRIBUTION TO STATED DEGREE OUTCOMES

The objectives of this course are tied directly to the desired outcomes constructed specifically for the four seminary degrees for which this course is a requirement. Below is an excerpt of the degree outcomes to which this course relates:

BE ABLE TO lead and equip a group of people so that God's purposes are efficiently accomplished in and through them.

- able to do fundamental strategic planning and vision-casting; (DMS 506)
- demonstrates appropriate use of authority/influence for servant leadership; (DMS 506)
- able to respond appropriately to conflict; (DMS 506, MFM 500)
- able to train others to develop their God-given capacities for Christ-like character and ministry (including evangelism, edification, worship, leadership and other essential functions of the Church); (DMS 506, EMS 501)
- able to delegate tasks effectively. (DMS 506)

BE A true life-long learner, building upon his/her seminary training.

- committed to pursuing growth and learning in key areas of need; (MFM 500, overarching)

- able to access and manage information (including that available via computer/online resources) so that it is readily available when needed. (overarching)

COURSE GOALS/OBJECTIVES

The student will:

- Understand the 3 critical components of the Godly Leadership and how to develop them into a ministry.
- Understand the definition of leadership and how to use it.
- Understand and formulate a workable plan for the development of basic godliness in leaders and potential leaders.
- Understand the basic Christian World View with Biblical support with a plan for its development in leaders and potential
- Understand the basic skills of Ministry Leadership and a plan to develop this in leaders and potential leaders.
- Formulate a personal leadership development plan
- Formulate a growth plan to personally improve in each of the basic skills of Ministry Leadership and develop those in others.
- Begin the development of a Godly leadership small group

TEXTBOOKS

Please support your seminary by using the following link for all your Amazon purchases – a minimum of 4% comes to Western Seminary. Click [here](#) to order texts and other products.

Required

- Biehl, Robert *MasterPlanning* ISBN-10: 0976504006
- Biehl, Robert **MasterPlanning Arrow** (a chart) www.masterplanninggroup.com
- Coleman, Robert. *Master Plan for Evangelism*. ISBN-10: 0800786246
- Sanders, J Oswald. *Spiritual Leadership*. ISBN-10: 0802467997
- Stanley, Andy. *7 Practices of Effective Ministry*. ISBN: 1590523733

Recommended

- Corderio, Wayne. *Doing Church as a Team*. ISBN 0-8307-2652-7
- Schwartz, Christian A. *Natural Church Development*. ISBN 1889638005
- Stieglitz, Gil, course handout Power Point slides and notes. Available first night of class

COURSE REQUIREMENTS

Reading

Complete all required reading before each class session so that you will be able to participate in and benefit from the class discussions. Reading should be done at a familiarity level (about 45 pages per hour) that assumes knowledge of the material assigned.

Assignments:

Textbook reports - A one-page report on each book will be due at the beginning of the assigned class period. Reports should include: 3 paragraphs. The first paragraph should be a general overview of the book to show that you read it. The second paragraph should look at your assessments of the strengths and/or weakness of the book. The third paragraph should be your personal response to the material in the book. The most important paragraph is the final paragraph. We must do something with the material, even if it is to do the opposite of what is recommended.

- “Master Plan for evangelism” **Due on the first class meeting, 5/4**
- “Spiritual Leadership” **Due on the second class meeting, 5/11**
- “7 Practices of Effective Ministry” **Due by the fifth class meeting, 6/8**
- “MasterPlanning” **due on the final class or June 27**

Godly Leadership Development Plan

- Write a development plan for basic Orthopraxy in leaders: **Due on the third class, 5/18**
- Write a development plan for basic Orthodoxy in leaders: **Due on the fourth class, 6/1**
- Write a one page paper on your application of the Leadership skill: Reality
- Write a one page paper on your application of the Leadership skill: Vision
- Write a one page paper on your application of the Leadership skill: Change
- Write a one page paper on your application of the Leadership skill: Love
- Write a one page paper on your application of the Leadership skill: Wisdom
- Write a one page paper on your application of the Leadership skill: Self-Discipline
- Write a one page paper on your application of the Leadership skill: Systematize
- Write a one page paper on your application of the Leadership skill: Recruit
- Write a one page paper on your application of the Leadership skill: Finances
- Write a one page paper on your application of the Leadership skill: Development

Leadership Study – Study and **evaluate a ministry** regarding their understanding and use of the 10 Basic Skills of Ministry Leadership: **Due by July 3.**

- Rate each ministry on a scale of 1-10 on their use of each skill.
- Point out both strengths and weaknesses
- Take a page to discuss their use or lack of use of each skill
- Make recommendations for needed change in each system

Final Exam: June 22

- Write out from memory
- The 10 Major relationships,
- The 10 Major Doctrines of Christian Orthodoxy,
- The 10 Basic Skills of Ministry Leadership
- Hand in a Completed MasterPlanning Arrow for your ministry

STANDARDS FOR WRITTEN WORK (MLA)

Papers must be written to a near-thesis standard. That is, minimum format standards must be met, as defined below. English grammar, idiom, and spelling must be up to graduate level. Always include a strong introduction paragraph (declare what you intend to show the reader) and conclusion paragraph. Qualities valued include clarity, succinctness, and precision.

This course employs the MLA (Modern Language Association) style guide. The basic elements are:

- Double-spacing, except for block quotes
- Single space block quotes
- Page numbers appear at the upper right on every text page
- Use footnotes rather than paragraph citations
- Footnotes follow a standard format.

Helpful web sites on MLA style include:

<http://webster.comnet.edu/mla.htm>

<http://owl.english.purdue.edu/handouts/research/index.html>

<http://www.english.uiuc.edu/cws/wworkshop/bibliography/mla/mlamenu.htm>

[These websites are expanded and pasted into Western Seminary's "How to Write a Research Paper"]

A good website with footnote/bibliography entries is

<http://www.wisc.edu/writing/Handbook/DocChicago.html>

For assignments that require the use of non-course texts and include a bibliography, of the resources mentioned in the bibliography for your project/paper, two must be from a physical library. Note the physical location of each book as an addendum to each bibliographical entry.

All work must reflect master's level use of the English language. Plagiarism will result in failure of assignment.

GRADING

A+	A	A-	B+	B	B-	C+	C	C-	D+	D	D-
99-100%	95-98%	93-94%	91-92%	88-90%	86-87%	84-85%	81-83%	79-80%	77-78%	74-76%	70-73%

Activity	Percent of Final Grade	Estimated Time to Complete
Assignments	70%	24 hrs.
Class Participation	10%	24 hrs
Attendance	10%	
Final Exam	10%	
Total	100%	50 hrs.

CLASS POLICIES

Cover page: To safeguard confidentiality, provide a title page as a cover for all assignments. Include your student mailbox number in the upper right corner of the cover page.

Attendance and Late Assignments: Students are expected to attend all class meetings. Students who miss class are responsible for missed work, and are encouraged to ask another student to audiotape the class or take notes. Unexcused absences and tardiness will impact a student's grade. Students who anticipate an absence should discuss it in advance with the instructor. Students who report an absence in advance will be able to turn in work originally due the missed session, as late as the following session with no loss in grade, after which there will be the loss of one letter grade for that work. Students who do not report an absence in advance can turn in work later than the missed session with a loss of one letter grade for that work.

Students who miss two or more classes will not pass the course, unless they arrange with the teacher to complete additional assignments.

Enrichment Students: Enrichment students are encouraged, but not obligated, to participate in assignments and class discussions. Professors are not obligated to grade participation for these students, but may opt to do so depending on class size.

Incompletes: Faculty members determine their own procedures and due dates for the completion of course assignments. The final deadline for submitting all course work is the last day of the semester as noted in the Academic Calendar and in the Sacramento class schedule. In the case of serious illness, family emergency, or similar extenuating circumstances, the instructor may, **if it is initiated by the student**, grant an extension. A 1-3 week extension is typical in all except the most extreme cases, and in all cases the standard decrease of a full letter grade for late work applies. Extensions desired by student beyond 3 weeks, with prof support, must be approved by

the Sacramento Academic Coordinator with 5 weeks after the end of the course being the longest possible extension for work being due to the prof (this allows a 6th week for the grading of work and a grade change request to be filed). A temporary notation of “I” (incomplete) is assigned until a final grade can be determined. Under no circumstances may this six-week period be extended except by petition and approval of the Administrative Committee in Portland.

The Availability of Disability Services at Western Seminary: Western Seminary is committed to responding to the needs of students with disabilities as outlined in both the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Western students are assisted individually as their needs dictate. It is the responsibility of students with disabilities to identify themselves and the nature of the disability. Any student who has a disability should contact the seminary’s Disability (Section 504) Coordinator, Ken Epp, at 503-517-1815/1-877-517-1800, ext. 1815. His office is at the Portland campus. Students at the northern California campuses may contact Carrie Priest (Student Services Coordinator – San José) or PJ Oswald (Director of Student Development – Sacramento), or they may contact Dr. Epp directly. Appropriate forms will be provided and must be submitted to the Disability Coordinator’s office.

LIBRARY AND INTERNET RESEARCH

All class assignments with a research element require library research annotated as such in the bibliography. A minimum of two resources must be from a physical library. Note the physical location of each resource as an addendum to each bibliographical entry.

For complete library information including: hours of operation, interlibrary loan, local library resources, etc., please:

- Visit www.westernseminary.edu .
- Click the link “Sacramento Campus” in the left navigation pane.
- Click the link “Library Resources” in the left navigation pane.

Reserve Collection

The library carries all required readings for this course.

Print Resources

Use the Western-Arcade Library catalog to find books and other materials. To search the library collection:

- Visit <http://www.westernseminary.edu/Library/SAC> .
- Click the link “Search the Library Collection Online”.

Periodical & Research Databases

As you complete your assignments for this course, don’t forget about the resources in the Western research databases. Remember to evaluate and cite your information too. To access the Western research databases:

- Visit <http://www.westernseminary.edu/Library/SAC> .
- Click the link “Research Databases” from the bottom menu.
- Click the link “Ebsco Host Research Databases”.

- Log in. [**User ID:** westsem / **Password:** seminary]
- Click the link “EBSCOhost Web”.
- Click the database(s) you wish to use. Start with *ATLA Religion Database with ATLASerials*.

To cite your information, consider the following MLA composers:
<http://www.noodletools.com> and <http://www.citationmachine.net>

Western-Arcade Library offers a variety of ministry related software for student use including BibleWorks, Logos Bible Software, and SeminaryLibrary.

Course Packs (if applicable)

To access the course pack(s) for this course:

1. Go to the library homepage: <http://www.westernseminary.edu/Library/SAC>
2. Click the link ‘Course Packs’.

Reference and Research Contact Information

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COURSE OUTLINE AND SCHEDULE

Date	Topic	Assignments
May 4	<ul style="list-style-type: none"> • Introduction to Development of Godly Leadership 	<ul style="list-style-type: none"> •
May 11	<ul style="list-style-type: none"> • Becoming Godly: Orthopraxy 	<ul style="list-style-type: none"> • “Master Plan for evangelism” report
May 18	<ul style="list-style-type: none"> • Becoming Godly: Orthodoxy 	<ul style="list-style-type: none"> • “Spiritual Leadership” report • Development plan for Orthopraxy in leaders:
June 1	<ul style="list-style-type: none"> • Becoming a Leader: 10 Basic Leadership Skills 	<ul style="list-style-type: none"> • Development plan for basic Orthodoxy in leaders:
June 8	<ul style="list-style-type: none"> • Becoming a Leader: 10 Basic Leadership Skills 	<ul style="list-style-type: none"> • “7 Practices of Effective Ministry” report • One page paper on your application of the Leadership skill: Reality • One page paper on your application of the Leadership skill: Vision
June 15	<ul style="list-style-type: none"> • Becoming a Leader: 10 Basic Leadership Skills 	<ul style="list-style-type: none"> • Begin a Godly leadership small group: Due on the sixth class • One page paper on your application of the Leadership skill: Change • One page paper on your application of the Leadership skill: Love

June 22	<ul style="list-style-type: none"> • Becoming a Leader: 10 Basic Leadership Skills 	<ul style="list-style-type: none"> • Final Exam • One page paper on your application of the Leadership skill: Wisdom • One page paper on your application of the Leadership skill: Self-Discipline • One page paper on your application of the Leadership skill: Systematize
July 3	<ul style="list-style-type: none"> • All assignments due 	<ul style="list-style-type: none"> • One page paper on your application of the Leadership skill: Recruit • One page paper on your application of the Leadership skill: Finances • One page paper on your application of the Leadership skill: Development • Ministry Evaluation Report