

WESTERN SEMINARY - SACRAMENTO

Developing Godly Leadership for the 21st Century
DMS 506M: 2 credit hours

Gil Stieglitz D.Min.
Adjunct Professor
(916) 768-3519
gilstieglitz@comcast.net

Syllabus – Summer 2010

COURSE SCHEDULE

Alternate Thursdays: May 6th, 20th, ; June 3rd; 17th, July 1st, 15th and 29th (Thursday, 5:55 – 10:00 p.m.)

COURSE DESCRIPTION

DMS 506 – Developing Godly Leadership for the 21st Century. A core leadership course designed for those who intend to be future leaders of the church. This course will move from definitions to the core values of a leader; how to take ministry through a vision process, engage in strategic planning, decision-making, and implementation, build great teams, work through conflict and change, delegate tasks, and effectively mentor the next generation of leaders. Models from the corporate, political, and military worlds will be compared and contrasted with the biblical definitions and illustrations of leadership.

COURSE CONTRIBUTION TO STATED DEGREE OUTCOMES

The objectives of this course are tied directly to the desired outcomes constructed specifically for the four seminary degrees for which this course is a requirement. Below is an excerpt of the degree outcomes to which this course relates:

BE ABLE TO lead and equip a group of people so that God's purposes are efficiently accomplished in and through them.

- able to do fundamental strategic planning and vision-casting; (DMS 506)
- demonstrates appropriate use of authority/influence for servant leadership; (DMS 506)
- able to respond appropriately to conflict; (DMS 506, MFM 500)
- able to train others to develop their God-given capacities for Christ-like character and ministry (including evangelism, edification, worship, leadership and other essential functions of the Church); (DMS 506, EMS 501)
- able to delegate tasks effectively. (DMS 506)

BE A true life-long learner, building upon his/her seminary training.

- committed to pursuing growth and learning in key areas of need; (MFM 500, overarching)
- able to access and manage information (including that available via computer/online resources) so that it is readily available when needed. (overarching)

COURSE GOALS/OBJECTIVES

The student will:

- Understand the 3 critical components of the Godly Leadership and how to develop them into a ministry.
- Understand the definition of leadership and how to use it.
- Understand and formulate a workable plan for the development of basic godliness in leaders and potential leaders.
- Understand the basic Christian World View with Biblical support with a plan for its development in leaders and potential
- Understand the basic skills of Ministry Leadership and a plan to develop this in leaders and potential leaders.
- Formulate a personal leadership development plan
- Formulate a growth plan to personally improve in each of the basic skills of Ministry Leadership and develop those in others.
- Begin the development of a Godly leadership small group

TEXTBOOKS

Please support your seminary by using the following link for all your Amazon purchases – a minimum of 4% comes to Western Seminary. Click [here](#) to order texts and other products.

Required

- Stanley, Andy. *7 Practices of Effective Ministry*. ISBN-10: 1590523733
- Sanders, J Oswald. *Spiritual Leadership.1994* ISBN-10: 0802467997
- Coleman, Robert. *Master Plan for Evangelism*. ISBN-10: 0800786246
- Stieglitz, Gil. *Leadership for a Change* (prepublication version - available on the first night of class; \$20--cash, check or credit card)

Recommended

- Stieglitz, Gil,.course handout Power Point slides and notes. (Available first night of class: \$20 --cash, check or credit card)
- Welch, Jack & Welch, Suzie. *Winning*. ASIN: B001S366AG
- Buckingham, Marcus. *First Break all the Rules*. ISBN-10: 0684852861
- Buchingham, Marcus. *The One Thing You Need to Know*. ISBN-10: 0743261658
- Schwartz, Christian A. *Natural Church Development*. ISBN-10: 1889638005
- Corderio, Wayne. *Doing Church as a Team*. ISBN-10: 0-8307-2652-7

COURSE REQUIREMENTS

Reading

Complete all required reading before each class session so that you will be able to participate in and benefit from the class discussions. Reading should be done at a familiarity level (about 45 pages per hour) that assumes knowledge of the material assigned.

Assignments:

Textbook reports - A one-page report on each book will be due at the beginning of the assigned class period. Reports should include: 3 paragraphs. The first paragraph should be a general overview of the book to show that you read it. The second paragraph should look at your assessments of the strengths and/or weakness of the book. The third paragraph should be your personal response to the material in the book. The most important paragraph is the final paragraph. We must do something with the material, even if it is to do the opposite of what is recommended.

- *Master Plan for Evangelism* Due on the first class meeting **5/6**
- *Spiritual Leadership* Due on the second class meeting **5/20**
- *7 Practices of Effective Ministry* Due by the fifth class meeting **7/1**
- *Leadership for a Change* due on the final class or one week after **7/29 or 8/5**

Godly Leadership Development Plan

- Write a development plan for basic Orthopraxy in leaders: **Due on the fourth class, 6/17**
- Write a development plan for basic Orthodoxy in leaders: **Due on the fifth class, 7/1**
- Write a one page paper on your application of the Leadership skill: Vision
- Write a one page paper on your application of the Leadership skill: Reality
- Write a one page paper on your application of the Leadership skill: Recruit
- Write a one page paper on your application of the Leadership skill: Development
- Write a one page paper on your application of the Leadership skill: Change
- Write a one page paper on your application of the Leadership skill: Love
- Write a one page paper on your application of the Leadership skill: Wisdom
- Write a one page paper on your application of the Leadership skill: Systematize
- Write a one page paper on your application of the Leadership skill: Finances
- Write a one page paper on your application of the Leadership skill: Self-Discipline

Leadership Study – Study and evaluate a ministry regarding their understanding and use of the 10 Basic Skills of Ministry Leadership: **Due by August 5.**

- Rate each ministry on a scale of 1-10 on their use of each skill.
- Point out both strengths and weaknesses
- Take a page to discuss their use or lack of use of each skill
- Make recommendations for needed change in each system

Final Exam:

- Write out from memory
- The 10 Major relationships,
- The 10 Major Doctrines of Christian Orthodoxy,
- The 10 Basic Skills of Ministry Leadership

GRADING

A+	A	A-	B+	B	B-	C+	C	C-	D+	D	D-
99-100%	95-98%	93-94%	91-92%	88-90%	86-87%	84-85%	81-83%	79-80%	77-78%	74-76%	70-73%

Activity	Percent of Final Grade	Estimated Time to Complete
Assignments	70%	24 hrs.
Class Participation	10%	24 hrs
Attendance	10%	
Final Exam	10%	
Total	100%	50 hrs.

COURSE OUTLINE AND SCHEDULE

Date	Topic	Assignments
May 6	<ul style="list-style-type: none"> Introduction to Development of Godly Leadership 	
May 20	<ul style="list-style-type: none"> Becoming Godly: Orthopraxy 	<ul style="list-style-type: none"> <i>Master Plan for evangelism</i> report
June 3	<ul style="list-style-type: none"> Becoming Godly: Orthodoxy 	<ul style="list-style-type: none"> <i>Spiritual Leadership</i> report Development plan for Orthopraxy in leaders:
June 17	<ul style="list-style-type: none"> Becoming a Leader: 10 Basic Leadership Skills 	<ul style="list-style-type: none"> Development plan for basic Orthodoxy in leaders:
July 1	<ul style="list-style-type: none"> Becoming a Leader: 10 Basic Leadership Skills 	<ul style="list-style-type: none"> <i>7 Practices of Effective Ministry</i> report One page paper on your application of the Leadership skill: Vision One page paper on your application of the Leadership skill: Reality
July 15	<ul style="list-style-type: none"> Becoming a Leader: 10 Basic Leadership Skills 	<ul style="list-style-type: none"> Begin a Godly leadership small group: Due on the 6th class – 7/15 One page paper on your application of the Leadership skill: Recruit One page paper on your application of the Leadership skill: Development
July 29	<ul style="list-style-type: none"> Becoming a Leader: 10 Basic Leadership Skills 	<ul style="list-style-type: none"> Final Exam One page paper on your application of the Leadership skill: Change One page paper on your application

		<ul style="list-style-type: none"> of the Leadership skill: Wisdom • One page paper on your application of the Leadership skill: Love • Leadership for a Change report
August 5 NO CLASS	<ul style="list-style-type: none"> • All assignments due 	<ul style="list-style-type: none"> • One page paper on your application of the Leadership skill: Systematize • One page paper on your application of the Leadership skill: Finances • One page paper on your application of the Leadership skill: Self-Discipline • Ministry Evaluation Report

STANDARDS FOR WRITTEN WORK (MLA)

Papers must be written to a near-thesis standard. That is, minimum format standards must be met, as defined below. English grammar, idiom, and spelling must be up to graduate level. Always include a strong introduction paragraph (declare what you intend to show the reader) and conclusion paragraph. Qualities valued include clarity, succinctness, and precision.

This course employs the MLA (Modern Language Association) style guide. The basic elements are:

- Double-spacing, except for block quotes
- Single space block quotes
- Page numbers appear at the upper right on every text page
- Use footnotes or parenthetical citations.
- Footnotes and parenthetical references follow standard format.

Helpful web sites on MLA style include:

<http://owl.english.purdue.edu/owl/>
<http://www.cws.illinois.edu/workshop/writers/citation/>

[These websites are expanded and pasted into Western Seminary’s “How to Write a Research Paper” located at <http://www.westernseminary.edu/papers/Faculty/WGuideNu.doc>]

A good website with footnote/bibliography entries is:

<http://writing.wisc.edu/Handbook/Documentation.html>

For assignments that require the use of non-course texts and include a bibliography, of the resources mentioned in the bibliography for your project/paper, two must be from a physical library. Note the physical location of each book as an addendum to each bibliographical entry.

All work must reflect master's level use of the English language. Plagiarism will result in failure of assignment.

LIBRARY AND INTERNET RESEARCH – SACRAMENTO

All class assignments with a research element require library research annotated as such in the bibliography. A minimum of two resources must be from a physical library. Note the physical location of each resource as an addendum to each bibliographical entry.

For complete library information including: hours of operation, interlibrary loan, local library resources, etc., please:

- Visit www.westernseminary.edu/sacramento
- Click the link “Library Services” in the right navigation pane.

Reserve Collection

The library carries all required readings for this course.

Print Resources

Use the Western-Arcade Library catalog to find books and other materials. To search the library collection:

- Visit <http://www.westernseminary.edu/Library/SAC> .
- Click the link “Search the Library Collection Online”.

Periodical & Research Databases

As you complete your assignments for this course, don’t forget about the resources in the Western research databases. Remember to evaluate and cite your information too. To access the Western research databases:

- Visit <http://www.westernseminary.edu/Library/SAC> .
- Click the link “Research Databases” from the bottom menu.
- Click the link “Ebsco Host Research Databases”.
- Log in. [**User ID:** westsem / **Password:** seminary]
- Click the link “EBSCOhost Web”.
- Click the database(s) you wish to use. Start with *ATLA Religion Database with ATLASerials*.

To cite your information, consider the following MLA composers:

<http://www.noodletools.com> and <http://www.citationmachine.net>

Western-Arcade Library offers the ministry related software *BibleWorks* for student use.

Course Packs (if applicable)

To access the course pack(s) for this course:

1. Go to the library homepage: <http://www.westernseminary.edu/Library/SAC>
2. Click the link ‘Course Packs’.

Reference and Research Contact Information

David Holifield, M.A., M.L.S. / (916) 488-3720, ext. 7 / dholifield@westernseminary.edu

CLASS POLICIES

Cover page: To safeguard confidentiality, provide a title page as a cover for all assignments. Include your student mailbox number in the upper right corner of the cover page.

Attendance and Late Assignments: Students are expected to attend all class meetings. Students who miss class are responsible for missed work. Unexcused absences and tardiness will impact a student's grade. Students who anticipate an absence should discuss it in advance with the instructor. Students who miss two or more classes will not pass the course, without a request for and the completion of additional assignments. Assignments submitted after the due date and time constitutes a drop in the student's letter grade for that assignment.

Enrichment Students: Enrichment students are encouraged, but not obligated, to participate in assignments and class discussions. Professors are not obligated to grade participation for these students, but may opt to do so depending on class size.

Incompletes: Faculty members determine their own procedures and due dates for the completion of course assignments. The final deadline for submitting all course work is the last day of the semester as noted in the Academic Calendar and in the Sacramento class schedule. In the case of serious illness, family emergency, or similar extenuating circumstances, the instructor may, **if it is initiated by the student**, grant an extension. A 1-3 week extension is typical in all except the most extreme cases, and in all cases the standard decrease of a full letter grade for late work applies. Extensions desired by the student beyond 3 weeks, with prof support, must be approved by the Sacramento Academic Coordinator, with 5 weeks after the end of the course being the longest possible extension for work being due to the prof; for this semester that date is **Saturday, 9/18/10**. (This allows a 6th week for the grading of work and a grade change request to be filed.) A temporary notation of "I" (incomplete) is assigned until a final grade can be determined. Under no circumstances may the six-week period (allots 1 week to the prof for grading and grade change petition) be extended except by petition and approval of the Administrative Committee in Portland.

The Availability of Disability Services at Western Seminary: Western Seminary is committed to responding to the needs of students with disabilities as outlined in both the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Western students are assisted individually as their needs dictate. It is the responsibility of students with disabilities to identify themselves and the nature of the disability. Any student who has a disability should contact the seminary's Disability (Section 504) Coordinator, Ken Epp, at 503-517-1815/1-877-517-1800, ext. 1815. His office is at the Portland campus. Students at the northern California campuses may contact Carrie Priest (Student Services Coordinator – San José) or PJ Oswald (Director of Student Development – Sacramento), or they may contact Dr. Epp directly. Appropriate forms will be provided and must be submitted to the Disability Coordinator's office.

