

Western Seminary - Sacramento

PTS 506M PROVIDING PASTORAL CARE Syllabus: Summer 2010

Andy Flowers, Th.M.
pastorandy@calvarywoodland.org
(530) 908-2841

COURSE SCHEDULE

Alternate Tuesdays, 5:55-10 PM, May 4, 18; June 1, 15, 29; July 13, 27 (7x)

COURSE DESCRIPTION

This course will equip you to shepherd the church. A philosophy of pastoral care and the skills required for the practical application of this philosophy will be addressed. The role of the shepherd will be examined, as well as the spiritual foundations for pastoral care. The duties that come with shepherding will be taught, including the conducting of ordinances, weddings, and funerals. The essentials of pastoral counseling, visitation, care to the dying, and congregational accountability will be covered.

COURSE OBJECTIVES

As a result of this course, the student should be able to:

1. Think through the nature of ministry from a theological framework.
2. Have a defined understanding of a pastor's identity and role, particularly as it relates to pastoral care
3. Have the necessary skills to perform the duties that come with pastoral care. In particular, the skills associated with the ministry of baptism, the administration of the Lord's Supper, the performance of weddings and funerals, the ministry of home, work, and hospital visitation, and certain aspects of counseling and equipping will be developed

COURSE TEXTS

Please support your seminary by using the following link for all your Amazon purchases – a minimum of 4% comes to Western Seminary. Click [here](#) to order texts and other products.

Willimon, William, *Pastor: The Theology and Practice of Ordained Ministry*. Abingdon Press, 2002.

ISBN-13: 978-0687045327

Hansen, David. *The Art of Pastoring: Ministry Without All the Answers*. InterVarsity Press, 1994.

ISBN-13: 978-0830816699

(Assigned articles)

COURSE REQUIREMENTS

1. Mastery of course readings

2. Attendance at all classes

3. Assigned field experience. Each student will be required to observe and/or participate in the following pastoral practices:

- A baptism
- The Lord's Supper
- A wedding
- A funeral
- Home visitation
- Hospital visitation

An evaluation of each experience must be submitted during the course of the class. It must answer four questions:

- a. What were the most significant lessons learned?
- b. What was done particularly well?
- c. What could have been done better?

Each of these six papers should be approximately two pages in length. Two will be presented orally during class, **during the final class session.**

4. Create a service template for weddings and funerals. This will include the order of service, a short sermon, and a list of variation options. **Due by the last class session.**

5. Involvement and interaction during class sessions

6. Course Exam, during the final class hour.

GRADING

20%-Reading

30%-Class attendance and participation

40%-Class presentation and written projects

10%-Exam

A+	A	A-	B+	B	B-	C+	C	C-	D+	D	D-
99- 100%	95- 98%	93- 94%	91- 92%	88- 90%	86- 87%	84- 85%	81- 83%	79- 80%	77- 78%	74- 76%	70- 73%

STANDARDS FOR WRITTEN WORK (MLA)

Papers must be written to a near-thesis standard. That is, minimum format standards must be met, as defined below. English grammar, idiom, and spelling must be up to graduate level. Always include a strong introduction paragraph (declare what you intend to show the reader) and conclusion paragraph. Qualities valued include clarity, succinctness, and precision.

This course employs the MLA (Modern Language Association) style guide. The basic elements are:

- Double-spacing, except for block quotes
- Single space block quotes
- Page numbers appear at the upper right on every text page
- Use footnotes or parenthetical citations.
- Footnotes and parenthetical references follow standard format.

Helpful web sites on MLA style include:

<http://owl.english.purdue.edu/owl/>

<http://www.cws.illinois.edu/workshop/writers/citation/>

[These websites are expanded and pasted into Western Seminary's "How to Write a Research Paper" located at <http://www.westernseminary.edu/papers/Faculty/WGuideNu.doc>]

A good website with footnote/bibliography entries is:

<http://writing.wisc.edu/Handbook/Documentation.html>

For assignments that require the use of non-course texts and include a bibliography, of the resources mentioned in the bibliography for your project/paper, two must be from a physical library. Note the physical location of each book as an addendum to each bibliographical entry.

All work must reflect master's level use of the English language. Plagiarism will result in failure of assignment.

LIBRARY AND INTERNET RESEARCH – SACRAMENTO

All class assignments with a research element require library research annotated as such in the bibliography. A minimum of two resources must be from a physical library. Note the physical location of each resource as an addendum to each bibliographical entry.

For complete library information including: hours of operation, interlibrary loan, local library resources, etc., please:

- Visit www.westernseminary.edu/sacramento
- Click the link "Library Services" in the right navigation pane.

Reserve Collection

The library carries all required readings for this course.

Print Resources

Use the Western-Arcade Library catalog to find books and other materials. To search the library collection:

- Visit <http://www.westernseminary.edu/Library/SAC> .
- Click the link "Search the Library Collection Online".

Periodical & Research Databases

As you complete your assignments for this course, don't forget about the resources in the Western research databases. Remember to evaluate and cite your information too. To access the Western research databases:

- Visit <http://www.westernseminary.edu/Library/SAC> .
- Click the link "Research Databases" from the bottom menu.
- Click the link "Ebsco Host Research Databases".

- Log in. [User ID: westsem / Password: seminary]
- Click the link "EBSCOhost Web".
- Click the database(s) you wish to use. Start with *ATLA Religion Database with ATLASerials*.

To cite your information, consider the following MLA composers:
<http://www.noodletools.com> and <http://www.citationmachine.net>

Western-Arcade Library offers the ministry-related software *BibleWorks* for student use.

Course Packs (if applicable)

To access the course pack(s) for this course:

1. Go to the library homepage: <http://www.westernseminary.edu/Library/SAC>
2. Click the link 'Course Packs'.

Reference and Research Contact Information

David Holifield, M.A., M.L.S. / (916) 488-3720, ext. 7 / dholifield@westernseminary.edu

CLASS POLICIES

Cover page: To safeguard confidentiality, provide a title page as a cover for all assignments. Include your student mailbox number in the upper right corner of the cover page.

Attendance and Late Assignments: Students are expected to attend all class meetings. Students who miss class are responsible for missed work. Unexcused absences and tardiness will impact a student's grade. Students who anticipate an absence should discuss it in advance with the instructor. Students who miss two or more classes will not pass the course, without a request for and the completion of additional assignments. Assignments submitted after the due date and time constitutes a drop in the student's letter grade for that assignment.

Enrichment Students: Enrichment students are encouraged, but not obligated, to participate in assignments and class discussions. Professors are not obligated to grade participation for these students, but may opt to do so depending on class size.

Incompletes: Faculty members determine their own procedures and due dates for the completion of course assignments. The final deadline for submitting all course work is the last day of the semester as noted in the Academic Calendar and in the Sacramento class schedule. In the case of serious illness, family emergency, or similar extenuating circumstances, the instructor may, **if it is initiated by the student**, grant an extension. A 1-3 week extension is typical in all except the most extreme cases, and in all cases the standard decrease of a full letter grade for late work applies. Extensions desired by the student beyond 3 weeks, with prof support, must be approved by the Sacramento Academic Coordinator, with 5 weeks after the end of the course being the longest possible extension for work being due to the prof; for this semester that date is **Saturday, 9/18/10**. (This allows a 6th week for the grading of work and a grade change request to be filed.) A temporary notation of "I" (incomplete) is assigned until a final grade can be determined. Under no circumstances may the six-week period (allots 1 week to the prof for grading and grade change petition) be extended except by petition and approval of the Administrative Committee in Portland.

The Availability of Disability Services at Western Seminary: Western Seminary is committed to responding to the needs of students with disabilities as outlined in both the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Western students are

assisted individually as their needs dictate. It is the responsibility of students with disabilities to identify themselves and the nature of the disability. Any student who has a disability should contact the seminary's Disability (Section 504) Coordinator, Ken Epp, at 503-517-1815/1-877-517-1800, ext. 1815. His office is at the Portland campus. Students at the northern California campuses may contact Carrie Priest (Student Services Coordinator – San José) or PJ Oswald (Director of Student Development – Sacramento), or they may contact Dr. Epp directly.

Appropriate forms will be provided and must be submitted to the Disability Coordinator's office.

COURSE SCHEDULE

5/4- Foundations for Pastoral Care

- Hours 1 & 2- Introduction to Course/ Theological Foundations of Pastoral Care
- Hours 3 & 4- Spiritual Foundations of Pastoral Care

5/18- Pastoral Care and Assimilation, Visitation, & Discipleship

- Hours 1- Assimilation
- Hours 2 & 3- Visitation
- Hour 4- Discipleship

6/1- Pastoral Care and Prayer/Weddings

- Hour 1 & 2- Prayer
- Hours 3 & 4- Weddings

6/15- Pastoral Care and the Ordinances/The Sick

- Hours 1 through 3- The ordinances
- Hour 4- The sick

6/29- Pastoral Care and Death and Dying

- Hours 1 & 2- Ministering to the dying
- Hours 3 & 4- Funerals

7/13- Pastoral Care and Crisis

- Hour 1- Counseling- (Guest Speaker- TBA)
- Hour 2 & 3- Crisis
- Hour 4- Accountability

7/27- Pastoral Care to a New Generation/Presentations/Exam

- Hour 1 & 2- Pastoral care and social networking
- Hour 3- **Class Presentations**
- Hour 4- **Exam**
- **[Also due: wedding and funeral templates, any field experience evaluations not yet turned in]**

NAME _____

READING SCHEDULE-PTS 506 Summer 2010 (Read Prior to Each Class Session)

On Time	Late		
_____	_____	Week 1	Hansen chap. 1-7 Willimon, intr-3
_____	_____	Week 2	Hansen, chap. 8 Willimon, chap. 7&8 Handouts
_____	_____	Week 3	Handouts
_____	_____	Week 4	Willimon, chap. 12-13 Handouts
_____	_____	Week 5	Handouts
_____	_____	Week 6	Hansen, chap 9-12 Handouts
_____	_____	Week 7	Handouts