

This form must be filed by November 15 during the academic year in which you plan to graduate. If you will complete your studies during the fall semester, please submit this form no later than July 1. Submission of this form initiates a graduation audit, a graduation fee on your student account, and the order of graduation regalia. Students will receive graduation audits via email. Due to the high volume of requests, students may not receive audit results for 1-2 months.

Full Name _____ Date _____
First Middle Last **Note:** Full legal name is required.

Student ID _____ Advisor _____ Campus Location _____

Degree Program _____ Track/Specialization _____

Regalia Info: Height in feet & inches _____ Weight in lbs. _____ Spouse's Full Name _____
All graduates will receive standard or rental regalia, including a Western hood. To save you costs, we loan you a M.A. or Ph.D. hood, however if you would like to purchase a hood, please contact Student Services.

TERM OF COMPLETION (All degree requirements completed on or before the last day of the semester):

FALL SPRING SUMMER YEAR _____

I plan to graduate under new curriculum and have turned in the change request.

I have read the general graduation requirements listed in the catalog, and I understand that I am required to participate in Commencement. **Note:** Graduate Studies Certificate students do not participate in Commencement. Graduate Studies Diploma students may choose to participate, but are not required to do so.

I plan to graduate *in absentia*, and I understand that I must submit an academic petition to do so. **Note:** *In absentia* academic petitions must be received by the first week of February.

I understand that a graduation fee will be assessed to my student account upon submission of this application.

If you have any questions or comments related to completion of graduation requirements or participation in graduation, please explain: _____

List all degree requirements (e.g. courses, thesis, oral exams, counseling client contact hours, etc.) remaining to be completed and projected dates of completion: _____

List all requirements that will be completed after Commencement: _____

PORTLAND & ONLINE CAMPUSES
Attn: Sandy Foster
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(503) 517-1801 fax

SAN JOSE CAMPUS
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Milpitas, CA 95035
(877) 900-6889 or (408) 356-6889
(408) 668-2800 fax

SACRAMENTO CAMPUS
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Rocklin, CA 95765
(800) 250-7030 or (916) 488-3720
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