



Maintenance Technician
Portland Campus

HOURS: 40 hours per week (1 FTE)

ACCOUNTABILITY: This position reports to the Physical Plant Director and is a part of the maintenance team.

PRIMARY RESPONSIBILITIES: Work with Physical Plant Director and maintenance team to provide building and grounds maintenance, along with occasional custodial support, for the Portland campus facilities.

SPECIFIC DUTIES:

Building/General Maintenance

1. Minor mechanical, plumbing, and electrical repairs
2. Painting
3. Repair/replace structural and cosmetic details of buildings
4. Repair to furniture and other equipment
5. Maintain mechanical equipment, power tools, and hand tools
6. Help with moving furniture and other office related items.
7. Help arrange room/building for special events
8. Other duties as assigned

Grounds Maintenance

1. Mowing, edging, aerating, cleaning, watering, and trimming lawns
2. Pruning, trimming and watering shrubbery and small trees
3. Weeding and maintaining bedded areas
4. Sweeping and washing paved surfaces
5. Apply herbicides, fungicides, and fertilizers as necessary
6. Other duties as assigned

Occasional Custodial Support

1. Duties may include any of the following:
 - a. Clean bathrooms and entry areas
 - b. Remove trash and recycling
 - c. Vacuuming
 - d. Washing windows, desks, and other flat surfaces

QUALIFICATIONS:

- A will to work hard and a desire to take ownership and pride in your work
- Ability to regularly lift and move up to 30 pounds and occasionally lift and move up to 50 pounds or more
- Ability to work quickly and efficiently when the task demands it.
- Ability to be creative and strategic in problem solving
- Ability to work independently *or* as part of a team
- Ability to manage and prioritize multiple tasks simultaneously with minimal supervision
- Ability to communicate effectively with people, including salespeople, subordinates, peers, and superiors
- Experience in building & grounds maintenance
- Must be dependable and have a high standard of cleanliness
- Willingness to do menial tasks as needed with a servant heart attitude
- Evangelical Christian commitment and lifestyle consistent with the World Evangelical Alliance Statement of Faith and the Seminary's governing virtues