



Hours: 20 hours/week (0.5 FTE) – Monday through Friday (Saturdays if desired)

Accountability: This position reports to the Physical Plant Director and is a part of the custodial team.

Primary Responsibilities: Provide custodial support for the Portland campus facilities.

Specific Duties: Work as part of a team to complete the following:

- Thoroughly clean bathrooms and entry areas
- Remove trash and recycling as necessary
- Clean and vacuum offices, stairways, hallways, and spaces otherwise regularly occupied
- Dusting; washing windows, desks, podiums and other flat surfaces
- Notify Director when supplies are low
- Other duties as assigned

Physical Demands:

- This person will regularly lift and move up to 20 pounds and occasionally lift and move up to 40 pounds.
- This person will regularly bend, maneuver, and stretch to complete various tasks.
- This person will regularly climb multiple flights of stairs and walk around campus.
- This person will regularly work with chemicals that are not to be taken internally (various cleaning agents, etc.)

Qualifications:

- A willingness to work hard and a desire to take pride and ownership in your work
- Ability to work productively without constant supervision
- Ability to work independently or as part of a team in an efficient manner
- Ability to communicate effectively and hospitably with peers, students, and public
- Ability to endure the efficient pace required for custodial work while being thorough
- Ability to meet the physical demands of the position (see above)
- Experience in maintenance and/or custodial support is highly preferred
- Must be dependable and have a high standard of cleanliness
- Evangelical Christian commitment and lifestyle consistent with the World Evangelical Alliance statement of faith and the Seminary's governing virtues